



## Minutes

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**Meeting** CGE Annual General Meeting

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**Date** 8 November 2016

Time 1.30pm

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**Location** The Grange Wellington Hotel, 71-72 Vincent Square, London, SW1P 2PA

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**Chair** Ian Metcalfe

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**Attending** Aimee Willmott (ASA); Alan Rickard (British Judo); Alex Danson (CGE); Ali Jawad (British Weightlifting); Alice Campbell (CGE); Andy Day (England Athletics); Ben Calveley (RFU); Charlie Macey (Dissident); Chris Gregory (Volleyball England); Chris Kisby (SHMA); Chris Simpson (CGE); Claire Wilson (CGE); Claudia Brightman (CGE); Colin Allen (TASS); Colin Nicholson (British Wrestling); Dave Goodfellow (English Target Shooting Federation); David Ames (England Hockey); Dawn Newbery (CGE); Deana Emerson; Debbie Morrod (CGE); Denise Lewis (CGE); Dominique Mignot (CGE); Don Parker (CGE); Duncan Truswell (Sport England); Ed Wright (SHMA); Ellen Falkner (Bowls England); Emma Boggis (SRA); Evie Richards (British Cycling); Fraser Houlder (FSG); Frazer Clarke (England Boxing); Fred Furniss (ASA); Freddie Woodward (ASA); George Ramm (British Wrestling); Gina Galbraith (CGI); Hamish McInnes (CGE); Hilary Philpin (British Fencing); Jake Sheaf (Volleyball England); James Oakes (Kukri); Jem Lawson (British Wrestling); Jenny Ashmore (CGE); John Mills (Triathlon England); Kasey Allen (Badminton England); Laura Massaro (England Squash); Lauren Smith (Badminton England); Lia Hurvey (Sky Sport News); Louise Bell (CGE); Louise Martin (CGF); Louise Pickford (England Squash); Mark Mann-Brynes (Press Association); Martin Laws (England Gymnastics); Martin Thomas (CGE); Matthew Curtain (CGF); Matthew Hawkins (Grange Hotels); Michael Pavitt (Inside the Games); Michaela Smith (England Hockey); Mimi Cesar (England Gymnastics); Myra Nimmo (England Athletics); Niamh Emerson (England Athletics); Nick Evans (SHMA); Nick Hope (BBC Sport); Nick Rewcastle (Run Communications); Nigel Walker (CGE); Norma Hazzledine (Bowls England); Paul Blanchard (CGE); Paul Brown (Bowls England); Sara Sutcliffe (Table Tennis England); Simon Ball (CGE); Steve Chisholm (Run Communications); Sybil Ruscoe; Tess Agnew (Run Communications); Tom Mitchell (RFU); Trudi Else (Sport England); Vicki Harris (CGE); Zoe Smith (British Weightlifting);

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**Apologies** Adrian Christy (Badminton England); Annamarie Phelps (British Rowing); Ashley Metcalfe (British Weightlifting); Darren Chapple (England Boxing); David Ross (CGE); Jane Nickerson (ASA); Janet Inman (Volleyball England); Joanna Adams (England Netball)

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## **Chairman's welcome – Ian Metcalfe**

The Chairman opened the meeting and welcomed everyone to the AGM.

He presented a summary of the activities of the Company since the last Annual General Meeting, highlighting:

- **New appointments:** In April, Sarah Winckless joined the team as CGE's new Chef de Mission for the Bahamas 2017 Youth Games and Gold Coast 2018 Commonwealth Games.
- **Funding announcement:** the Chairman reported that CGE was delighted to receive £4m of Sport England National Lottery funding to support the team's preparations towards the Gold Coast. He thanked Phil Smith and his team at Sport England for their support, and he also thanked Minister of Sport Tracey Crouch, and DCMS Head of Sport Nick Pontefract for their support. The Chairman also acknowledged the support of Tim Kiddell and a range of MPs and members of the House of Lords who had made clear their support for CGE.
- **Gold Coast preparations:** with a travelling party of around 600 team members, the Chairman reported that it is CGE's aspiration and objective to take its best ever prepared team to the Games, and to create the optimum performance environment for the athletes and support staff. He acknowledged that the scale of the challenge should not be underestimated, but that with a fully funded programme, it was CGE's intention to ensure that the athletes are given the best possible chance of success, whether that success is represented by a medal, a personal best or the development experience of their lives.
- **Relations with the movement:** the Chairman reported that CGE's relationship with the Commonwealth Games Federation continued to be strong and that CGE had engaged its first CGF Equip intern. He noted that relations with colleagues in Scotland, Wales and Northern Ireland were also strong, and he thanked Chris Jenkins from Commonwealth Games Wales for his work as the Regional Vice-President of Europe.
- **Sport England & UK Sport Code of Governance:** the Chairman welcomed the new Code of Governance and was delighted that CGE was already compliant in many areas.

## **Financial report and Special Resolution – Chris Simpson**

The Chair of Audit & Finance Committee, Chris Simpson, presented a summary of the approved Annual Financial Accounts for the financial year ended 31 March 2016. No questions or comments were raised.

In addition, as requested by the Chairman and previously advised to the Members, a Special Resolution was required to be passed to amend the Company's Articles of Association as follows:

1. The definition of the "Affiliation Fee" in article 1.1. shall be deleted and the following wording inserted:

"'Affiliation Fee' means an annual fee that the Board may, if it so decides, levy on the members at a rate to be determined and approved by an ordinary resolution of the members;"

2. Article 6.1. shall be deleted and the following wording inserted:

"If the Board determines that an Affiliation Fee is payable each member shall pay such Affiliation Fee to CGE on 1 January in each year."

The resolution was put to the vote and passed unanimously.

### **Chief Executive's update – Paul Blanchard**

Paul Blanchard presented a report on his activities since the last Annual General Meeting, highlighting:

- Bahamas 2017 Youth Games: CGE would be taking a team of around 100 members from Athletics, Boxing, Judo, Rugby, Swimming, Tennis and Volleyball. He reported that the recent hurricane in the region had not negatively impacted on the facilities and infrastructure, and so although preparations were a little behind as a result, plans were progressing well.
- Gold Coast preparations: PB reported that preparations to create the best possible performance environment for the team in Gold Coast were well underway and that the key elements that CGE would deliver were:
  - A comprehensive Team Leader programme
  - The biggest investment in a pre-Games Preparation Camp
  - A dedicated performance centre inside the Commonwealth Games Village
- Games Time team: CGE had started the recruitment of the Games Delivery team which would be a combination of full time, short term contract and volunteer staff.

### **Chairman's closing remarks – Ian Metcalfe**

In his closing remarks, the Chairman noted that there had been various media coverage around Birmingham and Liverpool's announcements regarding their respective interest in hosting the 2026 Commonwealth Games. The Chairman noted that CGE was delighted with their interest, and was in discussions with Government, DCMS, UK Sport and Sport England with regard to the possibility of an English bid.

### **The meeting was opened up to questions from the floor, starting with two pre-submitted questions.**

**Question:** What support would CGE be able to provide to NGBs who might be pitching for further financial support from Sport England towards GC preparations?

**Ian Metcalfe:** For the first time at a main Games, CGE is asking every NGB to support the costs of their own athletes attending the Games by asking for a contribution of £1000 per Team Member, except for the Team Leader. In discussions with Sport England with regard to its own fundraising, CGE had talked to Phil Smith and Duncan Truswell about the support that CGE would give to each of the NGBs in making their funding submission to Sport England. The Chairman noted that CGE would work with the NGBs to support their bids wherever possible.

**Question:** What are CGE's plans and news for sponsorship deals which will ultimately further subsidise the costs for each NGB during a time when it is highly likely that sports will receive less from Sport England from the 17-21 negotiations?

**Ian Metcalfe:** The Chairman noted that securing significant funding from Sport England National Lottery had not stopped CGE from working very hard with Female Sports Group to bring new commercial sponsors into the organisation. There was no announcement to be made yet, however he hoped that CGE was close to securing a significant sponsorship deal, and he reaffirmed that CGE is completely committed to increasing the financial sustainability of the organisation.

There were no further questions from the floor.

### **Any Other Business – Ian Metcalfe**

There being no further business, the Chairman thanked everyone for attending the meeting, particularly the Athlete Ambassadors, and closed the formal part of the meeting.

### **Team England Athlete Ambassador Launch – Denise Lewis**

Denise Lewis spoke a few words about her role as CGE President and introduced the Athlete Ambassador scheme.

The host, Sybil Ruscoe, then introduced each of the Athlete Ambassadors in attendance, and led an athlete question and answer session with three of the athletes. The athletes in attendance were as follows:

Aimee Willmott (Swimming)  
Ali Jawad (Powerlifting)  
Chris Gregory (Beach volleyball)  
David Ames (Hockey)  
Ellen Falkner (Lawn Bowls)  
Evie Richards (Cycling – mountain)  
Frazer Clarke (Boxing)  
Freddie Woodward (Diving)  
George Ramm (Wrestling)  
Jake Sheaf (Beach volleyball)  
Laura Massaro (Squash)  
Lauren Smith (Badminton)  
Mimi Cesar (Gymnastics – rhythmic)  
Niamh Emerson (Athletics)  
Paul Brown (Lawn Bowls)  
Tom Mitchell (Rugby 7s)  
Zoe Smith (Weightlifting)

Sybil thanked the athletes and all attendees and closed the meeting.